



## OFFICE OF THE REGISTRAR

SUPERIOR UNIVERSITY

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Date: July 10, 2024

### **NOTIFICATION**

In accordance with the standards set by the Higher Education Commission (HEC), the Online Programs of The Superior University adopts the following guidelines for fee refunds:

#### **Fee Refund Policy for Superior University Online Programs**

| %age of Fee            | Timeline for Semester/Trimester System              | Timeline for Annual System                          |
|------------------------|---|---|
| Full (100%) Fee Refund | Up to the 7th day of commencement of classes        | Up to the 15th day of commencement of classes       |
| Half (50%) Fee Refund  | From the 8th - 15th day of commencement of classes  | From the 16th - 30th day of commencement of classes |
| No Fee (0%) Refund     | From the 16th day of commencement of classes onward | From the 31st day of commencement of classes onward |

#### **Key Points:**

1. The percentage of fee refund applies to all components of the fee except security and admission charges.
2. The timeline for refunds will be calculated continuously, including both weekdays and weekends.

#### **Contact Us:**

For any queries or refund requests, please contact us at [info.online@superior.edu.pk](mailto:info.online@superior.edu.pk).

**REGISTRAR**

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